



OLV Banquet Hall

5338 Bank Street, Ottawa, On K1X 1H1

Rental Rates

GENERAL PUBLIC

Base Fee

Hall Rental (1:00 pm to 1:00 am plus 3 additional hours to decorate)	\$1,800
Security/Damage Deposit	\$500

4 Hour Rental Rate Minimum - <u>afternoons only</u> - events must end by 6 pm)	\$520
Additional Hourly Rate	\$130

Funeral Receptions (No alcohol service)	\$400
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Liability Insurance (\$2 Million)

Form on website

www.olvbanquethall.com

Catering

Client provides external licensed caterer (*subject to Hall Manager approval*)

Guests are not permitted to work in the kitchen or bar due to health and safety issues.

Alcohol

If served, client must provide Special Occasion Permit from the AGCO.

Additionally, Smart Servers are required and can be provided by the licensed caterer or the OLV Banquet Hall.

Smart Servers (\$25 per hour)

Requirement

< 100 guests	1 server
> 100 guests	2 servers

Table Linens, Chair Covers, Dishes, Cutlery, etc. (*supplied by external service provider*)

FEBRUARY 2024

Rates subject to change without notice